

# Exhibit Booth Space Contract

Hilton San Diego Bayfront • San Diego, California • Exhibit Dates: May 4-5, 2011

[www.ResponseExpo.com](http://www.ResponseExpo.com)



## 1. EXHIBITOR INFORMATION

Exhibitor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Country: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_ Web site: \_\_\_\_\_

All correspondence regarding our participation should be addressed to the attention of (company's primary contact):

Name: \_\_\_\_\_ Title: \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>
Rep: _____
Booth Price: _____
Deposit Rec'd: _____
Payment Rec'd: _____
Balance Due: _____
Accepted By: _____
Booth Assigned: _____
Section: _____

## 2. EXHIBITOR OPTIONS:

EXHIBIT SPACE FEES (price per sq. ft.)	(price per sq. ft.)		Quantity	=	Total Price
	DRMA MEMBER RATE	NON-DRMA MEMBER RATE			
10' x 10' Booth	\$37.00	\$43.00	X _____	=	_____
Desired booth number: Option 1 _____ Option 2 _____					
To qualify for the DRMA membership rate, exhibitor must be a current DRMA member at the time of purchasing booth space. Non-DRMA member rate will be invoiced to all other exhibitors. All membership data will be verified. The full balance is due on February 1, 2011.					

## 3. EXHIBITOR BADGES

Exhibitor will receive a form in the Exhibitor Service Manual to list the names of your company's Exhibitor personnel. Each Exhibitor will receive a quantity of badges based on booth size. Each exhibiting personnel must pick-up their own badge with photo ID onsite.

## 4. PAYMENTS & TERMS

A nonrefundable and nontransferable payment of 50% of the total booth fee is required upon receipt of space confirmation in order to secure booth space. The full balance is due on February 1, 2011. Cancellation policy is as follows: If a written cancellation is received on or before February 1, 2011 the Exhibitor is liable for 50% of contracted amount. After February 1, 2011 exhibitor is liable for 100% of contracted amount. (See cancellation policy as set forth in Section 4.) All booth downgrades must be submitted in writing and the exhibitor is liable for amount detailed in this contract. Failure to submit payments by specified due dates will result in removal from the floorplan.

**Please make all checks payable to "Response Expo", payable in U.S. funds, drawn on a U.S. bank.** Exhibitor Service Kits will be mailed 90 days in advance of show opening. Service kits will not be sent to exhibitors who are not paid in full. If deposit dates are missed, booth is subject to move or cancellation by show management.

## 5. SIGN HERE

Exhibitor has read the Terms & Conditions on the reverse side of this Agreement. Upon Exhibitor's execution, this Agreement becomes a valid and binding agreement between Response Expo and the Exhibitor, subject to the parties' respective rights and on the Terms and Conditions set forth on the reverse side of this Agreement. Exhibitor also understands that any changes in the information in this Agreement must be provided to Response Expo in writing. This Agreement may be executed in counterparts with all such counterparts constituting one Agreement. This Agreement may be executed and delivered by facsimile and a facsimile signature shall be treated as an original. Exhibitor hereby agrees to receive facsimile advertisements sent by or on behalf of Response Expo to the facsimile number provided above.

YES, by signing below the undersigned hereby affirmatively consents and agrees to receive (i) facsimile advertisements sent by or on behalf of Response Expo to the facsimile number provided above and telephone solicitations initiated by or on behalf of Response Expo and directed to the telephone number provided above and (iii) commercial electronic mail messages sent by or on behalf of Response Expo, its affiliates, lines of business and divisions.

Exhibitor's Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name (Please Print): \_\_\_\_\_ Title: \_\_\_\_\_

Show Management's Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete and mail with payment to: Response Expo 2011**  
**201 Sandpointe Avenue, Suite 500, Santa Ana, CA 92707-8700 USA • TEL: (714) 338-6723**  
**RETURN BY FAX (714) 338-6710**

**All three pages must be signed/initialed and returned by fax or mail**

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www.ResponseExpo.com



## BASIC TERMS AND CONDITIONS

### 1. DEFINITIONS

"Exhibitor" means the applicant identified on the front hereof; (b) "Show" means the specific expositions or conferences identified on the front hereof; (c) "Show Management" means Response Expo, its respective agents, employees and affiliates; (d) "Hall Management" means the owner or manager of the facility in which the Show is conducted, and its employees and agents; and (e) "Hall" means the facility in which the Show is conducted.

### 2. AGREEMENT

This application, when properly executed by Exhibitor, shall constitute a valid and binding license agreement. Show Management reserves the right to accept or refuse any application for participation in the Show in its sole discretion. Show Management reserves the right to interpret this Agreement and to adopt further regulations as may be deemed necessary by it for the general success of the Show, including the conditions, rules and regulations stated herein, in the Exhibitor Service Manual, Sponsorship Materials and in the Hall Management contract, to which Show Management is or will be a party, all of which are made a part hereof as though fully incorporated herein, and the Exhibitor agrees to be bound thereby.

### 3. USE OF SPACE

Show Management reserves the right to decline, prohibit or expel any exhibit, or item or feature thereof which in its judgment, is inappropriate or out of keeping with the character of the Show, this reservation being all inclusive as to persons, things, printed matter, product, conduct, sound level, etc. Exhibitor agrees to change the wording of any sign determined by Show Management not to be in the best interest of the show. Helium balloons are prohibited. Neon or other gas-based signs are prohibited. Noisy or obstructive exhibits or activities producing objectionable noise or odors are prohibited. Sound amplifying devices may be operated only at levels not objectionable to other Exhibitors. Show Management reserves the right to restrict or deny Exhibitor's future participation in show Management's events based upon noise level, method of operation, materials or for any other reason which renders Exhibitor's booth space or products questionable. In the event Show Management restricts the use of or prohibits Exhibitor's use of booth space for any of the reasons set forth above, Show Management shall not be liable for any refunds or other expenses incurred or losses suffered by Exhibitor.

Distribution of advertising material and solicitations of any sort shall be restricted to the Exhibitor's exhibit space. Exhibitor's exhibit or products may not extend beyond the limits of the Exhibitor's exhibit space and no part of any exhibit or product may extend into any hall. All demonstrations by Exhibitor must be located so that assembled crowds are within the Exhibitor's meeting room space. No Exhibitor shall assign, sublet, or share any part of its assigned space without the consent of Show Management in writing. Any space not occupied by Exhibitor at the time set for completion of installation of displays will be reassigned at the discretion of Show Management, in which case all amounts paid or payable by Exhibitor will be forfeited unless special arrangements have been approved in writing by Show Management. Exhibitor further acknowledges and agrees that its failure to comply with any of the rules or regulations described in this Agreement or set forth in the Exhibitor Service Manual may result in the alteration or removal of Exhibitor's booth/meeting room space from the Show at Exhibitor's expense. Except as set forth herein, fees for services, exhibit and meeting room space are not refundable. Exhibitors shall be bound by all pertinent laws, codes and regulations of municipal or other authorities, having jurisdiction over the meeting room space, the Hall or the conducting of said exhibit, together with the rules and regulations of the owners and/or operators. Exhibitor agrees to keep its exhibit open and staffed during show hours.

**Change of Space:** Show Management shall have the right, in its sole discretion, to change Exhibitor's space assignment after the acceptance of this Agreement if it is deemed to be in the best interest of the Show. In the event Show Management elects to exercise its right to change Exhibitor's exhibit space, Exhibitor will be notified of its newly assigned space. Show Management will make reasonable efforts to ensure that any reassignment will be to an exhibit space which is of the same general style and size as Exhibitor's original space. If a reduction in space to Exhibitor's exhibit space is, in Show Management's opinion, necessary, Exhibitor will be reimbursed on a pro-rate basis.

**BOOTH CONSTRUCTION AND ARRANGEMENT** – Standard booth equipment (back and side wall draping, and identification sign) is provided by Show Management without cost to the Exhibitor. If an Exhibitor plans to install a completely constructed display of such a character that the Exhibitor will not require or desire the use of standard booth equipment, no part thereof shall so project as to obstruct the view of adjacent booths. Sidewall construction, if used, may taper diagonally from eight (8) feet at the backwall to floor level at the aisle, or extend as a high panel four (4) feet from backwall, the remaining siderail may not exceed four (4) feet in height. Exceptions to the above specifications are authorized for all self contained island configurations where a sixteen (16) foot height restriction will apply. The eight (8) foot back wall restriction is removed for all peripheral booths where a twelve (12) foot height restriction will be in effect. Further restrictions may apply as necessitated by ceiling height. Raw wood, cardboard or similar material for wings to booths must be covered or painted if they are visible from adjacent booths. Failure to comply with the rules and regulations of this contract and as stated in the Exhibitor Service Manual will result in the alteration or removal of the booth at the Exhibitor's expense. Rental fees for services and exhibit space are not refundable. Exhibitors shall be bound by all pertinent laws, codes and regulations of municipal or other authorities, having jurisdiction over the Hall or the conducting of said exhibit, together with the rules and regulations adopted by Hall Management.

Response Expo 2011  
201 Sandpointe Avenue, Suite 500, Santa Ana, CA 92707-8700 USA  
TEL: (714) 338-6723 • E-mail: [acarrillo@questex.com](mailto:acarrillo@questex.com)

### 4. CANCELLATION

In the event Exhibitor seeks to cancel this license for exhibition space, withdraw from the Show, or reduce its space requirements for the Show, Exhibitor acknowledges that Show Management would be harmed and suffer loss and that it would be difficult to determine the precise value for or amount of that harm. All cancellations, withdrawals or requests for reduction in space by Exhibitor must be in writing, by certified mail, return receipt requested. The date of cancellation, withdrawal or reduction in space, as applicable, shall be the postmark date on the notice. If Exhibitor cancels, withdraws or reduces its space requirements for the Show, Exhibitor agrees to pay on demand to Show Management the amounts set forth below if not previously paid by Exhibitor. Such payment shall be liquidated damages and not a penalty, and the parties agree that such amounts constitute a reasonable provision for liquidated damages.

Postmarked Date of Written Notice Of Cancellation Or Reduction In Space	Cancellation Fee
Before February 1, 2011	50% of the Exhibitor Booth Space Fee
After February 1, 2011	100% of the Exhibitor Booth Space Fee

Any cancellation or failure of Exhibitor to actually occupy the booth space assigned to Exhibitor may, in Show Management's sole discretion, result in partial or complete forfeiture of Exhibitor's rights under any applicable sponsorship agreements or opportunities including, but not limited to, the right to present speakers at, or participate in, any conference component of the Show.

In the event of default by Exhibitor, Show Management shall have the right, but not the obligation, to license the subject Show space to another exhibitor prior to the Show without any rebate or allowance whatsoever to the Exhibitor and without in any way releasing said Exhibitor from any liability hereunder, and said Exhibitor expressly agrees to pay Show Management the full sum set forth on the front hereof. Exhibitor shall remain liable for the full balance under the terms of the Agreement together with all costs of collection including, but not limited to, all reasonable attorneys' fees, court costs and interest.

Show Management will not be liable for the fulfillment of this Agreement as to the delivery of exhibit space if non-delivery is due to any of the following causes: by reason of the Hall being damaged or destroyed by fire, act of God, public enemy, war or insurrections, strikes, the authority of the law, postponement or cancellation of the Show, or for any cause beyond its control. Show Management will, however, in the event of its not being able to hold the Show for any of the above named reasons reimburse Exhibitor on a pro-rate basis on any amount paid in, less any and all legitimate expenses incurred, such as but not limited to rent, advertising, salaries, operating costs, etc.

If Show Management cancels or terminates the Show, for any reason other than stated in the previous paragraph, the Exhibitor waives all claims it might have against Show Management for damages or expenses and Exhibitor agrees to accept in complete satisfaction and discharge of all claims against Show Management a refund of all amounts paid by the Exhibitor to Show Management in accordance with this agreement.

### 5. INSURANCE - MANDATORY

A. Exhibitor agrees to maintain adequate insurance to fully protect Show Management and its affiliates, co-sponsors, service contractors and the Hall and Hall Management from any and all claims, arising from Exhibitor's activities including, but not limited to, the installation, operation and dismantling of Exhibitor's display. The foregoing insurance requirement includes claims under the Worker's Compensation Act or for personal injury, death, or for damage to property. Exhibitor understands that neither Show Management nor the Hall maintains insurance covering the Exhibitor's property and it is the sole responsibility of the Exhibitor to obtain such insurance.

B. Exhibitor is responsible for any and all damages caused by Exhibitor or Exhibitor's agents, employees or guests. Exhibitor agrees to indemnify, defend and harmless Response Expo, its partners, its affiliates, subsidiaries, agents and employees from and against any liability for loss or damage of any kind which Exhibitor may directly or indirectly cause.

C. Exhibitors in the Show must carry:

- Statutory limits for workers' compensation coverage; and
- Commercial general liability including products and completed operations, independent contractors personal injury and blanket contractual liability insurance limits of at least \$1,000,000 per occurrence, \$2,000,000 aggregate. These coverage's must be evidenced by a Certificate of Insurance with a 30-day notice of cancellation provision to the holder. The certificate must name the Response Expo as additional insured and be provided to Show Management at least 30 days before the proposed exhibit date.

Initial Here & FAX To  
Response Expo

FAX: (714) 338-6710

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## 6. LIABILITY

Exhibitor agrees that Show Management, Show Management's service contractors, the Hall and their representatives, employees and agents are not liable for any injury, loss or damage that may occur to Exhibitor, or to Exhibitor's employees, agents, guests or property from any cause whatsoever, prior to, during or subsequent to the period covered by this Agreement. Exhibitor assumes responsibility and agrees to indemnify, defend and hold Show Management, Hall Management, their affiliates and their respective employees and agents harmless from and against any claims or expenses arising out of the use of the exhibition premises. Exhibitor assumes all responsibility and liability for losses, damages and claims arising out of injury or damage to, or caused by, Exhibitor's displays, equipment, employees or representatives. In no event shall Show Management or any of its affiliates be liable for any special, incidental, indirect, punitive or consequential damages arising out of or in connection with this Agreement. The liability of Show Management and its affiliates and Exhibitor's remedy for any claim of loss or damage arising from or related to this Agreement, regardless of the form of action, shall be limited to one-half of the fees paid to Show Management hereunder.

## 7. AVAILABLE SERVICES

On behalf of the Exhibitors, Show Management has designated official Show contractors to provide the following: drayage, cartage, furniture, booth and floor decorations, signs, photographs, telephone services, etc. Services of electricians, plumbers, carpenters and other labor will be available and charged for at the then prevailing rates. Contractors and rates will be listed in the Exhibitor Service Manual to be issued separately. Show Management assumes no responsibility or liability for any of the services performed or materials delivered by the foregoing persons, parties and organizations. Arrangement for these services and payments are to be made between Exhibitors and official Show contractors. Rules and regulations for union labor are made by the local unions and these regulations may be changed at any time. Where union labor is required because of building or contractor requirements, exhibitor agrees to comply with the regulations.

## 8. PROTECTION OF FACILITIES

Nothing shall be posted on, or tacked, nailed, screwed, or otherwise attached to the columns, walls, floors, or other parts of the convention hall exhibit area without permission from the proper building authority. Fluids, caustic or staining, must not be used where they may damage floor coverings. Packing, unpacking and assembly of exhibits shall be done only in designated areas and in conformity with directions of Show Management, the Hall manager or their assistants.

## 9. INSTALLATION AND DISMANTLING

Complete information, instructions and schedule of prices regarding drayage, labor for erecting and dismantling, electrical work, furniture, cleaning etc., will be included in the Exhibitor Service Manual. Such requirements shall be binding upon the Exhibitor as though fully set forth herein.

## 10. EXHIBITS MOVE IN, MOVE OUT

Movement of exhibits in and out of the Hall must be handled by official Show contractors. No exhibit will be allowed into or out of the Hall without an official clearance from Show Management. The Exhibitor must make its own arrangements for transportation of exhibits and packing material. Show Management cannot accept or sign for exhibits on behalf of the Exhibitor. Move in and move out times and access outside of Show hours are limited to those described in the Exhibitor Service Manual. At such time after the close of the Show as Show Management may specify or upon sooner termination of this Agreement, all exhibits shall be removed and cleared from the Show space and vacant possession of the exhibit space shall be delivered to Show Management in as good and clean order and condition as it was when delivered to Exhibitor. Exhibitors will pay the cost of repairing any damage caused to the Hall facility by the Exhibitor and/or its contractors. Any property remaining after the last day designated by Show Management for it to be removed may be held or otherwise disposed of by Show Management or Hall Management at the Exhibitor's expense. No property may be removed from the Show before the Show ends.

## 11. SAFETY

All display materials used for decoration must be flameproof. All electrical equipment or devices used in or about an exhibit must be in good operating condition and able to pass fire and/or electrical inspections. Extra materials stored in Exhibitor's exhibit space must not block access to the exhibit or cover electrical wires or outlets. Exhibitor shall cooperate responsibly with local ordinances and Hall Management rules regarding health, fire prevention and public safety. If inspection of an Exhibitor's booth discloses a failure to comply with any applicable law, code or regulation, or if Show Management determines that all or any part of an exhibit presents a fire hazard or other danger, Show Management may cause the removal of all or a portion of such exhibit at the Exhibitor's expense.

Under no circumstances may the weight of any equipment or exhibit material exceed the Hall's maximum floor load. Exhibitor accepts full and sole responsibility for any injury or damage to property or persons resulting from failure, knowingly or otherwise, to distribute the load of its exhibit material in conformity with the maximum floor load specifications.

## 12. SECURITY

Show Management will provide perimeter guard service during the Show and while the Exhibit Hall is closed. Exhibitor agrees that Show Management is not liable for anything its guard service, or facility security does or fails to do. This includes, but is not limited to, damage, theft, or loss sustained by Exhibitor's exhibit or its representatives. Exhibitor will not be allowed into the Exhibit Area after Show Hours. Exhibitor may want to consider arranging security for its specific booth space for either during or after Show hours.

## 13. ATTENDANCE

Show Management shall have sole control over admission policies at all times.

## 14. FILMING AND VIDEO RECORDING RIGHTS; ELECTRONIC MESSAGES

From time to time, photographs, motion pictures and/or video recordings may be made in the Show facility, which recordings may include images of Exhibitor, its employees, agents and related merchandise and displays. Exhibitors may not hinder, obstruct or interfere in any way with such photography or recordings whether by Show Management, its agents, attendees or other exhibitors, and hereby consent to Show Management's use of such recordings for commercial purposes. To the extent necessary to fulfill Show Management's express obligations hereunder, Exhibitor hereby grants Show Management a non-exclusive, royalty-free, revocable, non-transferable worldwide license (without the right to sublicense) to use Exhibitor's trademarks, service marks, logos, trade names, copyrighted content, hypertext links, domain names, icons, buttons, banners, graphic files and images. By providing Show Management the e-mail addresses set forth on the first page of this Agreement, Exhibitor hereby consents to receiving unsolicited commercial e-mail messages from Response Expo, its affiliates and partners as well as third parties licensed to send such messages to Exhibitor by any of the foregoing.

## 15. EXHIBITION ACTIVITIES

Exhibitor agrees not to schedule or conduct any outside commercial activity including, but not limited to, receptions, seminars, symposiums and hospitality suites during the Show, whether such activities are held at or away from the Hall facility, except with the written approval of Show Management.

## 16. ERRORS AND OMISSIONS

Exhibitor agrees that Show Management will not be liable in the event of any errors or omissions in the Shows directory listing or in any related materials. Exhibitor acknowledges and agrees that Show Management makes no representation or warranties with respect to the number of exhibition attendees or the demographic nature of such attendance.

## 17. ASSIGNMENT

This Agreement cannot be assigned, in whole or in part, without the written approval of Show Management. Show Management may assign this Agreement without the prior written consent of Exhibitor.

## 18. SEVERABILITY

If for any reason a court of competent jurisdiction finds any provision or portion of this Agreement to be unenforceable, that provision will be enforced to the maximum extent permissible so as to affect the intent of the parties, and the remainder of this Agreement will continue in full force and effect.

## 19. COSTS, EXPENSES AND ATTORNEYS' FEES

If either party commences any action or proceeding against the other party to enforce or interpret this Agreement, the prevailing party in such action or proceeding shall be entitled to recover from the other party the actual costs, expenses, and attorneys' fees (including all related costs and expenses) incurred by such prevailing party in connection with such action or proceeding and in connection with obtaining and enforcing any judgment or order thereby obtained.

## 20. APPLICABLE LAW AND VENUE

This Agreement shall be governed by California law without application of its conflict of laws principles. Any suit relating to this Agreement shall be instituted in a state or federal court in Orange County, California, and the parties submit to the jurisdiction of any such court.

## 21. SPONSORSHIP AGREEMENT

All rules and regulations of all applicable sponsorship agreements and related materials are hereby incorporated into this Agreement.

## 22. AMERICAN DISABILITIES ACT

Exhibitor acknowledges and agrees that, in connection with the Show, it will be a public accommodation as defined under Title III of the Americans with Disabilities Act ("ADA"). As a public accommodation, Exhibitor agrees that in connection with the Show, Exhibitor will: (i) provide, at its expense, any auxiliary aids and services as may be necessary to ensure effective communication with Exhibitor by attendees of the Show; (ii) assure, at its expense, that displays posted at or on Exhibitor's booth(s) are accessible to individuals with disabilities; and (iii) not discriminate or retaliate against any individual in violation of the ADA.

## 23. PERMISSIONS

Exhibitor consents and agrees to receive (1) facsimile advertisements sent by or on behalf of Questex Media to the facsimile number provided above; (ii) telephone solicitations initiated by or on behalf of Questex Media and directed to the telephone number provided above and; (iii) commercial electronic mail messages sent by or on behalf of Questex Media, its affiliates, lines of business and divisions.

## 24. ADDITIONS OR CORRECTIONS

Show Management may amend these terms from time to time in the best interest of the Show upon written notice to Exhibitor. Exhibitor agrees to accept notice of additions or amendments and to consider them as part of this Agreement.